

Canadian Association for Baptist Freedoms (CABF)  
Council Minutes for meeting – August 27, 2013

**Attendees:**

John Churchill                      Lee Nicholas-Pattillo Cynthia Ogilvie  
David Ogilvie                      Roger Prentice                      John Boyd  
Kim Sweet

**Guest:** Marilyn Peers, member of Credential Committee and a member of FBCH

**Regrets:** John Tonks, Dan Gibson (hospitalized), Jeff White

**Agenda**

1. review of minutes from June
2. Acknowledge Roger Prentice
3. Finalized Sept 27 & 28, 2013 Fall Assembly
4. Credential Committee Update – Roger Prentice
5. Financial Update – Cynthia
6. Bulletin
7. Rushton Luncheon

**Opening Prayer** - Opened in prayer at 10:15 am by Rev. David Ogilvie. David welcomed guest Marilyn Peers.

1. Correction made to reflect suggested revision from Cynthia.

**June 18, 2013 meeting minutes**, Agenda Item #1:

Paragraph starting 'On Page 1' – keep the first sentence; take out the next sentence starting with 'It was noted that...' Add: 'If funds are needed from the 'Grant' investments, they will be transferred to the 'Operating' fund. We received donations into the 'Operating' fund; however, the donations will not continue to cover all our expenses.

Third paragraph – starting with 'As a resolution'... the committee is Cynthia, John Churchill, and Kim. (Not John Tonks). **Note:** Sept. 2, 2013, these revisions have been made in the meeting minutes of June 18, 2013.

Cynthia (Ogilvie) **moved** the acceptance of the minutes of June 18, 2013 with the revisions as noted. **Seconded** by Kim Sweet. Carried.

2. Acknowledge Roger Prentice

70 years of love! Happy 70<sup>th</sup> Birthday Roger! Homemade pie, courtesy of Kim was served along with a 'Happy Birthday' song.

3. Finalized Sept 27 & 28, 2013 Fall Assembly

John (Boyd) confirmed that all of Barb's (our guest speaker) flight and accommodations have been made and confirmed. Invitations have been sent to members of the panel; although not all replies have been received. The panel will be made up of chaplains

representing prison chaplaincy, hospital chaplaincy, nursing home chaplaincy, and university chaplaincy. Discussion by the panel will include discussions about how might the churches support these ministries.

John advised that he has prepared a pdf file for churches bulletins. He has sent this in the past; and he will resend it again to everyone so it can be used for upcoming church bulletins.

Someone to present a devotional remains to be decided.

Cynthia, who normally does registration, is not available on Saturday.

**Registration** takes place on Friday evening at 6 pm; 7:00 pm – 9:00 pm is the presentation; then refreshments will be served. The cost of registration is \$40/person. If someone is only attending Friday evening session – a donation will be accepted; if someone is attending only the Saturday session – the cost is \$40.

It was recommended that envelopes be available for donations.

David advised that he will ensure membership forms are also available.

Lee, who does the minutes, is not available for the meeting. (She is at Alliance board meetings.)

Lee will send the agenda from last year's meeting to John Tonks, who will be chairing the meeting, so he will have a model for this year's agenda.

Lee will also prepare the recognition certificates for Hedley Hopkins and for Tim McFarland. (Tim was moved and accepted for recognition later in this meeting.)

**CLOSED**

#### 4. Credential Committee Update – Roger Prentice

**Item #1:** Roger advised he received a request from Rev. Tim McFarland for accreditation.

Tim has provided a copy of his Ordination certificate (as required).

Roger Prentice moved that Rev. Tim McFarland be accredited by CABF.

**John Churchill seconded** the motion; motion was **carried unanimously**.

**Item #2:** John Tonks will sign the certificates and letters to be prepared for Hedley and Tim. Lee will prepare these.

**Item #3:** Roger advised that he had received correspondence from Rev. Andy Crowell (now engaged as a United Minister), inquiring about credentialing with CABF. Roger replied to Andy outlining the requirements of CABF. Roger also advised Council, that should Andy want to proceed with being credentialed by CABF, once we have the draft of the credential process finalized by the assembly (planned for September 28<sup>th</sup>) he would have to get back to Andy. Roger wanted to inform Council of this. No action at this time.

**Item #4:** Roger advised the committee has worked for the last two (2) years on the credential guidelines that are being presented at the Annual Meeting. The committee feels good about this document and is pleased that it will be presented to the membership at our Fall Annual Meeting. The committee, made up of John Boyd, Marilyn Peers, Roger Prentice, and ex-official Dan Gibson, was unanimous in presenting the document to the membership! This document was also reviewed by a lawyer.

The documentation prepared by the committee will be printed in the upcoming edition of The Bulletin. (That edition should be out to the general public within the next week.) Also, John (Churchill) will have the document added to the website.

Outstanding procedures are (1) the ordination procedure, by a church, for clergy and (2) how to issue a church license. The Constitution Committee will need to give consideration to where these procedures, once prepared, will appear. It was suggested that CABF might consider a separate *'Policies and Procedures'* manual; rather than place these procedures in the constitution. This will be considered.

**ACTION:** Accreditation Committee to continue with preparing procedures and then have consultation with Constitution Committee to determine where to file the procedures.

#### 5. Financial Update – Cynthia

See Attachment #1.

Cynthia indicated that no bill has been received for our last Rushton Luncheon. She advised that Tim knows this and he will send it. \$1340 came in from the Rushton Luncheon. The cost of the luncheon was \$1404.

The Grant Fund is used to cover our operating expenses. Although it was noted, there was never any authorization to use the Grant money to do this. This was started when Cynthia started clarifying our accounts and use of money. CABF is using the money from the Grant Fund to exist. This was done because the revenue from the Grant Fund is only about \$600/year. We are not near receiving the amount of money we need to operate. Only a couple of churches are sending donations.

We recognize that CABF needs to operate using membership money and donations from individuals and churches. However, at this time, this is not possible. The supporter from the past has slowed down; although there is still a sense of mission for CABF. However, maybe folks sense that the need for an association such as CABF has ceased. The Council believes there is still a strong need for CABF to exist!

The Grant Fund is also used to cover one printing of the Bulletin, each year.

Cynthia advised that the committee to review expenses associated with conferences and individuals representing CABF, has not as yet met. Perhaps this committee will be able to clarify some parameters for expenses and suggest some type of fund raising.

We will need to discuss our financial situation with the membership. This will be added to the Agenda for the Annual Meeting, later this month. Cynthia will work on preparing a

report that shows our income and expenses for the last five years (or as long as possible). We recognize also, that churches are struggling to meet their own budgets.

Presently, there are investments at the Foundation of \$43,000 in the Grant Account and \$7,000 in the Rushton Account.

Roger suggested there is a need to prepare a plan for financial development and to review and clarify the mission of CABF. Roger shared some of his vision for CABF, including the possibility of a CABF retreat centre.

During the meeting the tasks expected of the committee Cynthia is leading seems to have grown. The tasks expected, as state in the meeting are:

- (1) Set guidelines for payment of expenses for individuals representing CABF at meetings/conferences
- (2) Look at the cost of producing three editions of The Bulletin versus two editions of The Bulletin
- (3) Consider a plan for major fund raising
- (4) Prepare a budget for 2014
- (5) Prepare a view of CABF expenses and income for the last 5 years (or as long as possible)

**ACTION:** (1) The committee to review paying expenses for individuals for conferences and representing CABF at meetings should meet.

(2) Add an agenda item to discuss our financial situation at the Annual meeting.

(3) Schedule time to consider developing a financial action plan for CABF.

#### 6. Bulletin

Roger expressed grant thanks to Adam Boyd for his assistance in preparing the recent edition of The Bulletin. Roger stated that all the articles (with one exception) came in on time – thanks to all! The Bulletin is now ready for printing and Roger will deal with this later today.

After discussion, it was **moved by John Churchill** that Roger Prentice become the Bulletin Editor for the coming year. **Seconded by John Boyd**; carried **unanimously**.

Roger would like to see The Bulletin printed at least three times/year.

Roger would like publications scheduled for January, May and the fall.

The request for a third publication was tabled for discussion at our next Council meeting.

Dan Gibson has been the Editor of The Bulletin in 2013. Currently, we owe Dan \$750 for his work as Editor in the first half of 2013. This will be paid at the end of the year.

Roger will be paid for his services as Editor as well. This too will be discussed at our next meeting.

**ACTION:** (1) Lee will send a thank you card to Adam Boyd.

(2) Lee will send a greeting card, on behalf of the Council to Dan Gibson.

(3) Lee will add the outstanding issues related to a third edition of The Bulletin and payment to Roger for the position of Editor, for the next meeting.

7. 2014 Rushton Luncheon

It was suggested that we should ask the membership at the Annual Meeting if they have any ideas for guest speakers for the 2014 Rushton Luncheon.

**ACTION:** Lee will advise John Tonks this in a memo, when she sends the model agenda to him.

8. Partnerships for CABF

At the next meeting David suggested we look at formal partnerships for CABF.

We recognize that we have a partnership with Peace Fellowship, and Alliance. What does this mean to them and to us? Should we somehow formalize the partnership?

David indicated that he had been asked if he would be able to attend the conference for the Peace Fellowship, in 2014. The cost is \$1600 plus travel expenses. David would be responsible – either himself and/or CABF – for the expenses. This conference will be in Banff Alberta.

David indicated that based on our recent discussion about income and expenses, he realized this is a difficult question at this time. We all agree that CABF needs to network; we just need to clarify how we will do this.

Discussion deferred to next meeting.

**Next meeting date:** October 8, 2013

Hopefully Jeff will welcome us to Windsor Baptist.