

We are pleased to announce that the Commission on Faith and Witness (CFW) has an opening for a **Research and Program Assistant!**

This position is perfect for students! Background in theological or pastoral studies from a post-secondary educational institution; comfort with or capacity to learn video conference, WordPress, Drupal, and Mailchimp platforms; good communication and writing skills; good computer skills, including proficiency in Microsoft Word, PowerPoint and related components of Microsoft Office Suite; passion for the priorities of the Commission on Faith and Witness; experience and/or interest in pastoral, denominational, worship or related fields, and in ecumenical movement.

This position will be adapted to the competencies and learning goals of the successful candidate, and in part is designed to provide skills development and mentorship opportunities. Fluency in English is required and in French or other languages is an asset.

The position will be **7 hours per week** at an annualized pay rate of \$10,167 (20% of an annual full-time equivalent amount of \$50,836). The preferred start date is February 1, 2022 (negotiable). **Applications will be accepted through January 10, 2022.** To be considered, please send in your letter of application and curriculum vitae to admin@councilofchurches.ca In your cover letter, please provide a brief explanation of your interest in theological ecumenical ministry, and the competencies you bring related to the position. We regret that only successful interview candidates will receive a response.

See the Position Description in [English](#) or [French](#) for details

Application deadline: January 10, 2022

